

NMAIMH Making a Difference

Promoting & supporting healthy development and nurturing relationships for all infants and young children in New Mexico.



NMAIMH Endorsement Portfolio Check List

Be sure to review the following with your NMAIMH Endorsement Advisor before sending the portfolio for review to NMAIMH:

All Levels:

- Unopened **official transcripts** from all educational institutions attended (for or toward diploma, degree or certificate)

****Graduates of specialized university sponsored infant mental health graduate and post-graduate certificate programs may submit copy of earned certificate as proof of completion of infant mental health program AND official transcripts from undergraduate and graduate degree programs***

- Form for Portfolio Completion (sent to you electronically) that includes:
 1. Typed list of **specialized in-service training** experiences/conferences attended specific to culturally sensitive, relationship-based practice promoting infant mental health (must total a minimum of 30 clock hours)

****Title of training, name of trainer, location of training, sponsor of training, date(s), hours/months***

2. Typed list of **paid work experiences** with/related to infants/toddlers/caregivers/families or vita

****Must include place of work, job title, brief description of job, dates/years employed***

- Three reference ratings** in sealed/signed envelopes
- Signed **Code of Ethics** statement, **Candidate's Waiver, and Agreement**
- Documentation of membership with NM or another infant mental health association.**

Levels 2, 3 and 4:

- Additional Information on the Form for Portfolio Completion (sent to you electronically) that includes:

NMAIMH

c/o Center for Development & Disability / Early Childhood Network
2300 Menaul Blvd. NE * Albuquerque, NM 87107
Attention: Harrie Freedman

NMAIMH Making a Difference

Promoting & supporting healthy development and nurturing relationships for all infants and young children in New Mexico.



1. Typed list of **specialized in-service training** experiences/conferences attended specific to culturally sensitive, relationship-based practice promoting infant mental health (must total a minimum of 30 clock hours)

****Title of training, name of trainer, location of training, sponsor of training, date(s), hours/months***

2. Typed list of **paid work experiences** with/related to infants/toddlers/caregivers/families or vita

****Must include place of work, job title, brief description of job, dates/years employed***

3. Typed list of **reflective supervision/consultation experiences** specific to culturally sensitive, relationship-based practice promoting infant mental health

****Name of supervisor/consultant, agency of office where supervision/consultation took place, frequency, dates/years, total number of hours; note whether it was an individual or group experience.***

Level 4

- Additional Information on the Form for Portfolio Completion (sent to you electronically) that includes:

1. Typed list of **specialized in-service training** experiences/conferences attended specific to culturally sensitive, relationship-based practice promoting infant mental health (must total a minimum of 30 clock hours)

****Title of training, name of trainer, location of training, sponsor of training, date(s), hours/months***

2. Typed list of **paid work experiences** with/related to infants/toddlers/caregivers/families or vita

****Must include place of work, job title, brief description of job, dates/years employed.***

3. Typed list of **reflective supervision/consultation experiences** specific to culturally sensitive, relationship-based practice promoting infant mental health

NMAIMH

c/o Center for Development & Disability / Early Childhood Network
2300 Menaul Blvd. NE * Albuquerque, NM 87107
Attention: Harrie Freedman

NMAIMH Making a Difference

Promoting & supporting healthy development and nurturing relationships for all infants and young children in New Mexico.



***Name of supervisor/consultant, agency of office where supervision/consultation took place, frequency, dates/years, total number of hours; note whether it was an individual or group experience.**

4. Typed list of ***other work experiences related to relationship-based practice promoting infant mental health, as appropriate:***
 - Supervisory and consultation responsibilities for individuals or programs in the infant and family field, listing name(s), agency, brief description of responsibilities, frequency of meetings, length of service
 - Trainings provided to the infant and family community, listing the title of the training, location of training, sponsor of training, frequency, date(s), hours/months as appropriate;
 - College classes taught, including title of class, college or university, location, brief description of class, year(s) offered;
 - Publications, including full reference information;
 - Research projects, including brief description;
 - Policy responsibilities, including brief description of role

Please refer to the Competency Guidelines booklet section entitled “Endorsement and Requirements” for specific details about the education, training, supervision and reference ratings for the level at which you are applying. Please direct any questions that you have to your NMAIMH Endorsement Advisor or to NMAIMH at (505) 331-7138. We want to answer your questions as they occur to you to facilitate this process!

Please review your portfolio materials with your NMAIMH Endorsement Advisor. Your advisor will work with you to assure the materials are complete and ready to be sent to:

NMAIMH
c/o CDD Early Childhood Network
2300 Menaul Blvd. NE
Albuquerque, NM 87107

Attention: Harrie Freedman
Endorsement Materials Enclosed

NMAIMH
c/o Center for Development & Disability / Early Childhood Network
2300 Menaul Blvd. NE * Albuquerque, NM 87107
Attention: Harrie Freedman