

Board of Directors Meeting Agenda

May 9, 2018

1:00 – 3:00 pm

630 Manzano St. NE, Albuquerque, NM 87110

Conference Call Number: ZOOM Invite

1. Call to order
2. Introductions
3. Review Agenda – Changes/Additions
4. Review/Accept previous BOD minutes
5. Treasurer’s Report
6. Report on Alliance for the Advancement of Infant Mental Health
7. Old Business (Please keep committee reports brief and refer to your written reports):
 - a. Standing committee Reports
 - i. Executive/Finance Committee
 - ii. Nominating/Membership Committee
 - b. Special Committee Reports
 - i. Promotion/Training/Website Committee
 - ii. Endorsement Committee-Retreat
 - c. Other Old Business:
 - i. New Board Members and Appointed Officers update
 - ii. Endorsement Exam
 - iii.
8. New Business:
 - a. Email Responses from BOD
 - b. RSC Symposium August 1-3
 - c.
9. Confirm next meeting (May 9, 2018)
10. Adjourn

NMAIMH Board of Directors Meeting

Notes – April 4, 2018

Approved with Corrections

Date Approved:

NAME	Present (in person)	Present (phone or ZOOM)	Not Avail- able	NAME	Present (in person)	Present (phone or ZOOM)	Not Avail- able
<i>Directors:</i>							
Ruth Ortiz		X		Members Present:			
Jonetta Martinez-Pacias		X		Katrina Diaz-Castillo Endorsement Coor		X	
Carolyn Newman		X		Joy Browne		X	
Inez Ingle			X	Gloria Radoslavich (CDD)	X		
Emily Aragon		X					
Jeannie Ross			X				
Melanie Valdez			X	Guests:			
				Amy Goodner (Admin Coord)	X		

1. A quorum being present, the meeting was called to order at 1:03 by Ruth Ortiz, Board President.
2. Introductions were made.
3. Upon motion duly made (by Carolyn Newman) seconded (Emily Aragon) to approve agenda. Vote 4-0-0
4. The Board reviewed the minutes of March 2018.

Upon motion duly made (by Jonetta Pacias) seconded (by Emily Aragon) and unanimously carried, the minutes of the March 2018 meeting, were APPROVED, fixing run on sentence's before posting to website. Vote 4-0-0.

5. Treasurer's Report:

Emily went over Profit & Loss and Balance Sheet. Amy explained that there are monies in PayPal, discussion regarding moving all the money over the checking account.

Upon motion duly made (by Emily Aragon) seconded (by Jonetta Pacias) and unanimously carried, to table the Treasurer's Report until monies are moved from PayPal to the checking account. Vote: 4-0-0.

6. Report on Alliance for the Advancement of Infant Mental Health

Joy Brown: Debbie Weatherston will be stepping down on July 1st and Nicole Paradis will become the new Executive Director as of July 1, 2018.

The have 2 new partnerships, one is with the University of California Davis Fellowship at Napa Infant Mental Health Program at the Parent Infant Child Institute. Help with endorsement of the graduate fellows that come to them and might not be from CA. CA has a different endorsement process. The 2nd partnership is the Center for Early Education and Development, commonly known as CEED's, at the university of Minnesota, the Center for Reflective Practice.

Agreement with Healthy Families of America, contract to provide support, reflective consultation training for home visitors. Contract is available on BaseCamp.

Working on an Opioid position paper, to address the needs of infants, toddlers and their families.

Also agreed with David Willus to be the oversight for the Relational Health Screen. Joy will be working with Kate Rosenbloom from University of Minnesota, Michigan to make available and develop training programs so that we can have some quality assurance.

Spent a good deal of time at the Board Retreat, in Detroit, on the Diversity Informed Infant Mental Health Tenant's. Website is imhdivtenets.org/tenents/

There is a large effort in Washington to promote IMH, is an act in the 2018 budget. 0-3 wants a letter from the Alliance Board of Directors so they can advocate for policy recommendations for the new budget coming out.

Also worked on the priorities of the Alliance:

- Infant Early Childhood Endorsement

- Working on new test questions

- RSC Symposium for 2019 in Pennsylvania, this year is in Denver

- New Registry for Reflective Consultation and Supervision

- Alliance Annual Report is now available

- Developing a strategic plan as they move forward

- Proposed a pre-conference, 1st week of October in Denver on the Opioid Crisis.

7. Old Business:

a. Standing Committees:

i. Executive/Finance Committee:

Meet on March 9th, Ruth, Inez, Emily New VP, were in attendance. Melanie Valdez was voted in as a new board member, vote 4-0-0, Nominating committee will be looking at Laura Vaughn's application and contacting references.

Contracts for Amy and Katrina are being worked on and will be forwarded to the board for review.

Ruth meet with Soledad, and Katrina regarding funding for 2018-2019. Alejandra was unable to attend. Soledad agreed to funding the Association for 2018-2019 however did not give a dollar amount but felt the amount given for 2017-2018 was sufficient. Ruth asked that they fund us at the same level or more and there was talk about hiring an Executive Director. Katrina has reservations on the association not having any type of sustainability.

Jonetta brought up that the funders need to understand the expectations of having level 1 home visiting being endorsed. That endorsement takes time and money. Also, that there is not funding in the Race to the Top but still are having to meet their requirements. Again, funders need to understand the true cost of endorsement. Katrina will assist Ruth with coming up with the cost per individual for endorsement.

Taxes- Amy and Misti are working on getting the 990 completed for the association.

Carolyn is back and has a new email address.

There has been no contact with Emily Williams, Motion was made to Terminate Emily William from the NMAIMH Board of Directors for lack of engagement, duly made (by Jonetta Pacias) and 2nd (by Ruth Ortiz), motion approved. Vote 4-0-0.

Inez completed a couple of reports for the Association, one for the Alliance and one for the Use your voice funding.

There will be a new timeframe when submitting your committee reports, all reports need to be submitted to Amy 1 week after your committee meeting.

Send all bio's and pictures to Ruth to be uploaded on the website, also send any articles for the newsletter.

ii. Nominating/ Membership Committee:

Talked about who is currently present on the board and how many open positions there are. Talked about the newsletter and distributing it every quarter to the membership via email and the website. Also talked about breaking information down by regions. Colleen has offered to take on the role of putting the newsletter together. We are still missing a Treasurer, Emily has a friend putting out feelers

b. Special Committees:



i. Training/Promotion/Website Committee:

TABLED

ii. Endorsement Committee

TABLED

c. Other Old Business:

- i. New Board Members and Appoint Officers Update: **TABLED**
- ii. Endorsement Exam: **TABLED**

8. New Business:

- a. Promotional Items- YES order them
- b. Email Responses from BOD **TABLED**
- c. Week of the Young Child April 16-20: Unable to assist with this, too short of notice.
- d. RSC Symposium August 1-3: Joy, Jacqui, Pam & Inez have showed interest in attending. Who ever is sent will have to pay for the entire event and will have to return and provide and training. An email will be sent out to Level 3 & 4, regarding the RSC Symposium and to submit name if they would like to attend. Board will then vote. Gloria also recommended Joe DeBonis to attend.

Upon motion duly made (by Emily Aragon) seconded (Jonetta Pacias) to table 7.b through c.ii. and 8.b. due to lack of time remaining. Vote 4-0-0

9. Next Meeting May 9, 2018 1:00 pm to 3:00 pm

10. Meeting adjourned at 3:04 pm



NMAIMH Treasurer’s Report: Financial Statements
New Mexico Association for Infant Mental Health
Profit and Loss
April 2018

		Total
Income		
4000 Membership		3,107.97
4001 Endorsement Fees		4,087.18
4005 Grant Income		
4005-02 CYFD Grant		2,877.30
Total 4005 Grant Income	\$	2,877.30
4006 Bank Interest		1.75
Total Income	\$	10,074.20
Gross Profit	\$	10,074.20
Expenses		
62500 Dues and Subscriptions		42.05
7005 Professional Fees		269.88
7006 Telecommunications Expense		47.51
7012 Endorsement Coordinator Profess		2,100.00
7018 Office Supplies		421.11
7020 Administrative Contract Service		1,200.00
Total Expenses	\$	4,080.55
Net Operating Income	\$	5,993.65
Net Income	\$	5,993.65

Monday, May 07, 2018 05:14:14 PM GMT-7 - Cash Basis



New Mexico Association for Infant Mental Health

Balance Sheet

As of April 30, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
1000 NMAIMH	-1,425.00
1001 Restricted	0.00
1002 Unrestricted	45,321.26
Total 1000 NMAIMH	\$ 43,896.26
1004 Paypal	268.35
Total Bank Accounts	\$ 44,164.61
Total Current Assets	\$ 44,164.61
TOTAL ASSETS	\$ 44,164.61
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	0.00
32000 Unrestricted Net Assets	22,187.28
Net Income	21,977.33
Total Equity	\$ 44,164.61
TOTAL LIABILITIES AND EQUITY	\$ 44,164.61

Monday, May 07, 2018 05:20:23 PM GMT-7 - Cash Basis

NMAIMH Report on Alliance for the Advancement of Infant Mental Health

Most Alliance work is behind the scenes so not much to report. I'm working on the early relationship health screener task force most importantly. Our next board meeting will be Debbie's last one.

NMAIMH Executive/Finance Committee Report

NMAIMH Nominating/Membership Committee Report

Membership/Nomination Committee

Agenda

May 7, 2018

Present: Emily, Jonetta

Absent: Colleen, Carolyn

Meeting called to order: (Time) 8:30am

Old Business:

1) Follow up from previous meeting.

Status on the newsletter. Emily will reach out to Colleen to check on what she might need to get the information for the newsletter ie. Article submissions, letter from the President, letter from endorsement, community events, upcoming trainings, etc.

New Business:

1) Emily submitted information on a possible applicant for the position of Treasurer for the Association. She wanted to bring it up to the board to see if he can be considered to apply. Jonetta would like to present his background at the next board meeting on the 9th

2) Carolyn sent a letter of regret to the applicant from Taos. She also took a copy of the application to Jennifer Sallee at the Santa Fe Community College (SFCC) Kids Campus. Jennifer is interested in becoming part of the Board. SFCC was just awarded the contract for First Born.

3)

4)

In-kind:

Meeting Adjourned: (Time) 9:00 am

Next Meeting Date: (Date) June 25th, 2018

Promotion/Training/Website Committee Report:

NMAIMH Endorsement Committee Report

Endorsement Committee

Agenda

April 12, 2018

Present: Inez Ingle, Angel Toyota-Sharpe, Pam Segal, Katrina Castillo

Absent: Jacqui Van Horn, Caryle Zorumski

Meeting called to order: 9:02

Old Business Follow up from previous meeting. (Completed or not completed):

- 1) Request for an additional June exam location (Santa Fe) and proctor – **Not approved.**
- 2) Summer exam – Scheduled for Las Cruces on June 30, 2018. Submission deadline is tomorrow (4/13/18). Approximately 10 applicants intending on sitting for exam: 8 new, 2 retakes. Time will be from 10:00-11:30 for Part 1, and 1:00-2:30 for Part 2.

3) **ZERO TO THREE Infant and Early Childhood Mental Health Convening (IECMH)**

CONVENING -Update: Pam is participating on the NM State team whose goal is to, with support from Technical Assistance experts from ZTT, “advance state-level IECMH policy as it relates to financing of assessment, diagnosis and treatment, and messaging IECMH to policy makers”.*

The Convening meeting will occur on May 15-16 at the University of Minnesota campus in Minneapolis, MN. Pam, along with 4 team members from NM, will participate. The intention of

the meeting is to offer expert and peer technical assistance in creating and implementing an action plan based on the stated goal (see above) as assessed by the completion of the ZERO TO THREE IECMH Policy Planning Tool. The planning tool will be completed by April 30 and submitted to ZERO TO THREE.

*Early Connections Last A Lifetime. Copyright 2017, ZERO TO THREE.

The NM Team includes the following people:

Jeanette Baca, Jeane DuRivage, Wayne Lindstrom, Bryce Pittenger, Sally Waite, Soledad Martinez, and Pam Segal.

New Business:

- 1) Universal Committee Template for BOD report
- 2) Website revisions – adding updated Competency Guidelines
- 3) Funding – Suggestion to look into the JP Taylor Task Force, Thornberg Grant. (Information passed to NMAIMH President, Ruth Ortiz)

In-kind: Complete hours not available, however there were at least **3 in kind hours** for this call alone.

Meeting Adjourned: 10:00 am

Next Meeting Date: May 10, 2018 @ 9:00 am
