

Board of Directors Meeting Agenda

June 7, 2017

1:00 – 3:00 pm

630 Manzano St. NE, Albuquerque, NM 87110

Conference Call Number: 1-641-715-3580

Meeting Code: 422680

1. Call to order
2. Introductions
3. Review Agenda – Changes/Additions
4. Review/Accept previous BOD minutes
5. Treasurer’s Report
6. Report on Alliance for the Advancement of Infant Mental Health
7. Old Business (Please keep committee reports brief and refer to your written reports):
 - a. Standing committee Reports
 - i. Executive Committee
 - ii. Nominating Committee
 - b. Special Committee Reports
 - i. Finance Committee
 - ii. Training Committee
 - iii. Membership Committee
 - iv. Endorsement Committee
 - v. Website Committee
 - c. Other Old Business:
 - i. Stakeholders Meeting
 - ii. Mediation Outcome
8. New Business:
 - a. Administrative Coordinator Contract
 - 1.Membership waived
 - 2.AC Contract
 - b. Endorsement Coordinator Contract
 - c. Kellogg Proposal
 - d. CYFD Proposal
9. Confirm next meeting (July 12, 2017)
10. Adjourn

NMAIMH Board of Directors Meeting

Minutes – May 3, 2017

Approved with Corrections

Date Approved:

NAME	Present (in person)	Present (phone)	Not Available	NAME	Present (in person)	Present (phone)	Not Available
<i>Directors:</i>							
Liz Martinez	X			<i>Members Present:</i>			
Carolyn Newman		X		Katrina Diaz-Castillo Endorsement Coor		X	
Gary Atias		X		Joy Browne			X
Inez Ingle	X			Gloria Radoslavich (CDD)	X		
Jonetta Martinez-Pacias			X				
Rose Cavalcante		X		<i>Guests:</i>			
Ruth Ortiz		X		Amy Goodner (Admin Coord)	X		
				Jacqui Van Horn	X		

1. A quorum being present, the meeting was called to order at 1:07 pm by Liz Martinez, President.
2. Introductions were made.
3. Add to the agenda under the Treasurer’s Report: Endorsement Operations & Viability.
4. The Board reviewed the draft minutes of April 2017. There were no changes suggested.

Upon motion duly made (by Liz Martinez) seconded (by Gary Atias) and unanimously carried, the minutes of the April 2017 meeting, with no changes to the minutes were APPROVED. 4-0-0.

Upon motion duly made (by Liz Martinez) seconded (by Gary Atias) and unanimously carries, the agenda with the addition of Endorsement Operation and Viability to the agenda under Treasurer’s Report, was APPROVED. 4-0-0

5. Treasurer’s Report:

The Brindle monies we still have and a report will be sent out next month.

Amy explained the Profit & Loss and spreadsheet she created.

Ruth joined the meeting.

Liz has been in correspondence with Region IX and CYFD, in the past we have received \$50,000.00 from Region IX however moving forward, that may not be the case. Region IX has asked for a quote per cost of per level to run endorsement. We currently have 242 professionals working towards or received endorsement. Katrina's time is about 4 hours per professional per year and Amy's is about 2 hours per month of support to the professionals. A projection was provided to Region IX, however Region IX wanted more of a budget. If costs the Association \$483 per person regardless of level to keep the operation going. The Association would need \$116,792.00 to continue to provide endorsements. To date we have not heard back from Region IX.

CYFD has offered \$7,000.00 to the Association. If we accept the \$7,000.00, what does that mean? Liz reached out to Jacqui Van Horn as an original founder, asking for a conversation and some back-ground history and her thoughts.

Gary asked if the \$7,000.00 was for the entire fiscal year. Yes, was the response, he stated that we need more money or we will have to close the doors.

Liz asked the Board if they could think of any other options, keeping in mind that state funding has been cut majorly. Jacqui was asked, is there State level support for endorsement or are they going in another direction. CYFD monies are committed to waiver people for endorsement. The \$50,000 has been an issue because of this and only being able to go towards those waiver participants.

Gloria stated that regarding the home visiting population that Level I's do not have to be endorsed and level II's requires a degree and be endorsed within two years.

Jacqui stated that CYFD is requiring endorsement but not willing to fund.

Liz stated \$45 to \$500, would 242 people pay that for endorsement on their own. Inez stated plus the cost of keeping it up.

The bottom line is that the Association is currently waiting to hear back from Katrina at the state level.

There are thoughts that there are other gears turning towards IMH, such as other organizations holding an IMH conference that the Association was not part of. LMH clinicians are training but not really for the endorsed community.

Liz stated that we need to look at the facts, the most we have received in the past was \$90,000.00. At this point the money would come from the State General Fund rather than the Race to the Top funds, because that program ends June 30th.

Liz has 5 recommendations for the Board-

1. Recommends maximizing the monies we have left to support the organization until June 30th, and after June 30th using the reserve funds for as long as possible.
2. Have a stockholders meeting informing them and discussing the following:
 - a. Where we are and what we need to money wise to run the Association
 - b. How to move forward

- c. Closing the doors
- d. Transitioning the endorsements to another organizations.

The Alliance does require that whomever is providing endorsement the organization has to be a non-profit. With that in mind asking the Alliance if they had any thoughts on another organization that could take over the endorsement if the Association is unable to. Because the Association is not able to provide endorsement without funding.

A question was asked if the FIT program had ever been approached for funding, it was stated that it would be very unlikely that the Fit program would offer any funding.

CYFD in general is having to tighten up on spending due to budget cuts.

3. Not accept the \$7,000.00 from CYFD. Offering with the thought we have operational funds to carry on.
4. Halt any new endorsement applications. Gary stated that the GRADS programs has 3 slots left and have to take them. Katrina did state that she does not think we will meet the 12 slots. Jacqui stated to look at your scope of work and see what your obligation are through June 30th.

GRADS program, does it run through September? Gary stated that there were no fiscal terms of agreement but was dated September 15th.

5. Last recommendation was to put everything on hold until the end of the fiscal year.

Question was brought up weather or not to accept the \$7,000.00.

The Board agreed to go with the recommendation of holding a Stakeholders meeting.

Carolyn joined the Board meeting.

Inez stated that in another state a group of IMH professionals applied for grants and to support that initial year, in the years to follow the charged \$100 per hour for 12 hours of supervision. Can Stakeholders expand to other groups and present IMH, would they support endorsement?

Is endorsement a benefit to the State and is the State wanting to support endorsement?

History shows that over the years endorsement is dwindling, and it's a bigger system issue here. Needs to be a system decision based on sustainability.

At this point we are in a state of emergency and without funding we are no longer an Association.

Applications for board members on hold at this time, while we are figuring out the Association's structure.

It was decided to spend the rest of the meeting planning the Stakeholders meeting rather than continue on with the agenda.

Who needs to be at the Stakeholders meeting?

Do we need a facilitator/mediator?

We need someone from the Alliance in person.

Look at maybe 25 invitees and with the dates of between June 1 and the 9th.

Inez asked if someone from the Alliance can facilitate, Jacqui stated that the Alliance may not be the correct option to facilitate. We need someone who is not involved in any sort of way. Gary suggested Michael from Thornburg or Kim from Brindle and they may be willing to facilitate.

Discussion for outcomes for the Stakeholders meeting:

What would be an outcome at the end of the day?

Stakeholders commit that \$116,000.00 is available every year and with leverage within that monies.

Organization able to draw line in sand, that we need this or we close the doors.

The monies need to be sustainable, otherwise we are in the same boat next year.

State level- Can't make funding commitments every year.

OUTCOMES:

1. Inform the Stakeholders, where we are, existing funding, cost of implementing endorsement and maintaining, history of funding, cost of in kind time.
2. Funding history, who requires endorsement, funding structures and need.
3. Moving forward, commitments and strategies, shut down plan/or give money.

Liz and Jacqui will be working with one another to prepare for Stakeholders meeting. Lis will get with Gary regarding a possible facilitator.

6. Report on Alliance for the Advancement of Infant Mental Health

No report due to funding issue discussion

7. Old Business:

a. Standing Committees:

i. Executive Committee:

No report due to funding issue discussion

ii. Nominating Committee:

No report due to funding issue discussion

b. Special Committees:

i. Finance Committee

No report due to funding issue discussion

ii. Training Committee

No report due to funding issue discussion

iii. Membership Committee

No report due to funding issue discussion

iv. Endorsement Committee

No report due to funding issue discussion

v. Website Committee

No report due to funding issue discussion

c. Other Old Business:

- i.
- ii.
- iii.

8. New Business:

- a.
- b.
- c.

9. The Board confirmed the next regularly scheduled meeting will be held on June 7, 2017.

10. There being no further business, the meeting was adjourned at 3:00 pm.

Respectfully submitted by Amy Goodner, Administrative Coordinator



NMAIMH Treasurer's Report: Financial Statements
Profit and Loss
May 2017

	<u>Total</u>
Income	
4000 Membership	15.00
4001 Endorsement Fees	30.00
4003 Amazon Smile Foundation	7.97
4006 Bank Interest	0.97
Total Income	\$53.94
Gross Profit	\$53.94
Expenses	
7001 Bank Service Charges	3.95
7006 Telecommunications Expense	47.92
7007 Travel Expense	150.00
7009 Training Expenses	920.00
7010 Reflective Consultation	1,200.00
7012 Endorsement Coordinator Profess	3,555.00
7013 Endorsement Advisor	472.00
7018 Office Supplies	30.04
7020 Administrative Contract Service	6,400.00
7021 Rent Expense	200.00
7023 Exam Manager	980.83
Total Expenses	\$13,959.74
Net Operating Income	-\$13,905.80
Net Income	-\$13,905.80

Monday, Jun 05, 2017 08:19:51 AM GMT-7 - Cash Basis



Balance Sheet

As of May 31, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
1000 NMAIMH	-1,425.00
1001 Restricted	13,094.99
1002 Unrestricted	175.02
Total 1000 NMAIMH	\$11,845.01
1004 Paypal	268.35
Total Bank Accounts	\$12,113.36
Total Current Assets	\$12,113.36
TOTAL ASSETS	\$12,113.36
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	0.00
32000 Unrestricted Net Assets	34,415.08
Net Income	-22,301.72
Total Equity	\$12,113.36
TOTAL LIABILITIES AND EQUITY	\$12,113.36

Monday, Jun 05, 2017 08:21:18 AM GMT-7 - Cash Basis

NMAIMH Report on Alliance for the Advancement of Infant Mental Health

No report at this time

NMAIMH Executive Committee Report

NMAIMH Nominating Committee Report

No report at this time

NMAIMH Finance Committee Report

No report at this time

MAIMH Training Committee Report

No report at this time

NMAIMH Membership Committee Report

No report at this time.

NMAIMH Endorsement Committee Report

To: NMAIMH Board

From: Inez Ingle

Re: Endorsement Committee Report

The Endorsement Committee met on May 11, 2017 as scheduled. Present were Angel, Caryle Jacqui, Pam, Inez and Katrina. Mary Hokum has resigned as a committee member. Topics discussed were as follows:

- EC update reporting on information shared on monthly Holder's Call concerning Competency updates and requirements, 'talking points' update, dual endorsement (Level IV-P and R as Level II also so can be guided by Level II RS/C guidelines)
- List of "dangling ends" which will be addressed with Board at a later date.
- Discussion about sustainability of endorsement process and Board plans to address this with a "Stakeholders" meeting in the planning stages for June
- Next meeting scheduled for Thursday, June 8th at 9am unless conflicts with Stakeholders Meeting.

Respectfully submitted, Inez Ingle, Chair

Endorsement Coordinator Report for April 2017

New Applications	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Level 1	0	2	3	4	2							
Level 2	0	0	5	0	0							
Level 3	3	3	2	0	0							
Level 4	0	0	2	0	0							

Newly Endorsed	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Level 1	0	6	0	0	0							
Level 2	0	5	3	1	0							
Level 3	0	0	0	0	3							
Level 4	0	0	0	0	0							

NMAIMH Website Committee Report

No Report at this time
