

Board of Directors Meeting Agenda

July 12, 2017

1:00 – 3:00 pm

630 Manzano St. NE, Albuquerque, NM 87110

Conference Call Number: 1-641-715-3580

Meeting Code: 422680

1. Call to order
2. Introductions
3. Review Agenda – Changes/Additions
4. Review/Accept previous BOD minutes
5. Treasurer’s Report
6. Report on Alliance for the Advancement of Infant Mental Health
7. Old Business (Please keep committee reports brief and refer to your written reports):
 - a. Standing committee Reports
 - i. Executive Committee
 - ii. Nominating Committee
 - b. Special Committee Reports
 - i. Finance Committee
 - ii. Training Committee
 - iii. Membership Committee
 - iv. Endorsement Committee
 - v. Website Committee
 - c. Other Old Business:
 - i. Stakeholders Meeting Update
 - ii. Kellogg Proposal- No Update
 - iii. CYFD Proposal
 - iv. NM CYFD Early Childhood June Request – No Update
8. New Business:
 - a. CYFD Fiscal Year 2018 Contract
 - i. Behavioral Health \$27,000.00 offer
 - ii. Early Childhood – No response yet
 - b.
 - c.
 - d.
9. Confirm next meeting (August 2, 2017)
10. Adjourn



NMAIMH Board of Directors Meeting

Minutes – June 7, 2017

Approved with Corrections

Date Approved:

NAME	Present (in person)	Present (phone)	Not Available	NAME	Present (in person)	Present (phone)	Not Available
<i>Directors:</i>							
Liz Martinez		X		<i>Members Present:</i>			
Carolyn Newman			X	Katrina Diaz-Castillo Endorsement Coor		X	
Gary Atias		X		Joy Browne		X	
Inez Ingle	X			Gloria Radoslavich (CDD)		X	
Jonetta Martinez-Pacias	X						
Rose Cavalcante		X		<i>Guests:</i>			
Ruth Ortiz			X	Amy Goodner (Admin Coord)	X		

1. A quorum being present, the meeting was called to order at 1:02 pm by Liz Martinez, President.
2. Introductions were made.
3. Add to the agenda under c. ii. Mediation Outcome. Change 8.a.1. Membership waived, 8.a.2. Administrative Coordinator Contract, next Board meeting July 12th not the 5th, and waive all committee reports. Liz Martinez made the motion to accept the agenda with said changes, Gary Atias seconded.
4. The Board reviewed the draft minutes of May 2017. There were no changes suggested.

Upon motion duly made (by Gary Atias) seconded (by Jonetta Martinez-Pacias) and unanimously carried, the minutes of the May 2017 meeting, with no changes to the minutes were APPROVED. 5-0-0.

5. Treasurer's Report:

We do not have a Treasurer at this time. Amy explained the Profit & Loss and spreadsheet she created. Amy will ask Soledad when June's billing will be due and to make sure all monies are exhausted.

The FAN training had 31 participants. For future reference, the following training spaces may be an option, Explora, and UNM CDD.

A budget was sent out today outlining costs for the next fiscal year. The original budget was at \$116,000.00. Soledad felt that was steep, so Liz leaned on Jacqui Van Horn to help with lowering the costs of the Association, was brought down to \$52,211.00. Soledad stated that may help. Items that were removed were the R.C. contracts, Alliance travel and reviewers. Travel was hard to justify, and will look at mini grants to cover travel costs. Exam manager will be re-assigned to Katrina. Supplies were reduced as well as a reduction in hours and pay for the A.C. and End. Coordinator. It seemed that the current rates were alarming to funders, so that was why there is a reduction in rate of pay.

6. Report on Alliance for the Advancement of Infant Mental Health

Joy sent minutes in an email. Margaret and Debbie are supportive of the Stakeholders meeting and will support members of the Alliance as best they can. Debbie sent over a timeline and summary for the meeting.

The Alliance and Michigan do not need to join in on call at this time, until the internal issues are resolved. NMAIMH has state support and has done well.

Need to be more explicit on how volunteer time is used, keeping in mind that the Board is all on volunteer basis.

Debbie seems to be taking this information hard, but this is where the Association is at this time. And not to be antagonistic, that we actually have a lot of cheerleaders in our corner. Cut corners where we can and we will be fine.

7. Old Business:

a. Standing Committees:

i. Executive Committee:

No report due to funding issue discussion

ii. Nominating Committee:

No report due to funding issue discussion

b. Special Committees:

i. Finance Committee

No report due to funding issue discussion

ii. Training Committee

No report due to funding issue discussion

iii. Membership Committee

No report due to funding issue discussion

iv. Endorsement Committee

No report due to funding issue discussion

v. Website Committee

No report due to funding issue discussion

c. Other Old Business:

- i. Stakeholder's Meeting: Michael from the Thornberg Foundation will be moderator. Confirmed attendees so far are Carolyn, Katrina, Jacqui, Gary, Rose, Liz, Joy, Courtney, Katrina Whitehead and 3 of her colleagues. 20 invited and 12 confirmed. Will stay true to the objectives, what things look like, the costs, # of members, history and snap shot. Moving forward the monies need to stand alone or placed under another organization, License is a standalone and only IMH's can hold the license. Infrastructure issues for meeting, I.E. what's required of endorsed individuals, will have group work. Jacqui will make coffee and tea and Amy will purchase some breakfast items. Liz will donate lunch. This could lead to a series of meetings, such as what path do we take and how do we move forward and funded. Jonetta stated that CYFD is a big funder and only offered \$7000.00, however home visiting requires endorsement within 2 years. Association needs to make it clear that future funding needs to be as a whole and not just for a select few. Fear is that CYFD is moving a lot of business out of state, according to a rumor going around. T-Tap to move out of state, will endorsement as well? What are their intentions? Everyone needs to be transparent. Gloria stated for information sake that Level 2 Home Visitors have to be endorsed at level 1 or 2, as a pilot project of 2 years and level 2 may not be around in 2 years. Liz states that the Association cannot sustain its self, but remember we have not failed. 5 years sustainability-not an organization that can sustain its self.

- ii. Mediation between NMAIMH and Serena is complete and settled for \$3000.00, which was a confidential settlement. \$5200-5600 was what she originally wanted which was including an interest charge. It was worth settling rather than going to trial. Extremely grateful for Rodey Law firm.
- iii.

8. New Business:

- a. 1. Membership waived- At renewal time a member requested that her endorsement fee and membership be waived. Will need a vote. Joy stated that members are not required to be members, New Mexico is exempt. Liz made a motion to oppose the request because membership is not required of members. Jonetta 2nd the motion. Vote was approved to deny the request for membership being waived. 0-5-0.
 - a.2. A.C. Contract- Motion made by Liz that beginning July 1 the contract to Amy Goodner would be reduced to 15 hours a week at a rate of \$20.00 per hour and not to exceed 750 hours per year. And 30-day notice if not funded. Jonetta 2nd the motion. Discussion- Gary, should be contingent upon funding. Jonetta asked why 50 weeks and not 52, stated that it would give a little wiggle room for contractor if they wanted to take some time off. Will be removing 16 office hours and will be all virtual hours. Vote to approved to renew the contract of Amy Goodner at \$20.00 per hour at 15 hours per week not to exceed 750 hours per year. And to remove the 16 hours of office time from contract, all contingent on funding. Liz made motion and Gary 2nd. Vote approved 5-0-0.
 - b. Endorsement Coordinator Contract- Liz made motion to request approval for contract renewal for Katrina, hourly rate change to \$30.00 and not to exceed 1000 hours per year contingent upon funding for FY 18. Gary 2nd the motion. Katrina was asked how she felt about it and she stated that she is wanting to move forward with amended contract. Inez asked is Katrina can serve as the Exam Coordinator? Katrina stated that she contacted Michigan and asked the same thing, they stated that yes she can because she is endorsed but will not be seeking Level 3 or 4 endorsement. Vote approved 5-0-0.
 - c. Kellogg Proposal- Deborah Weatherson sent an email asking that the Association be a partner in the grant. Liz made motion for approval from board to proceed with conversation and consideration of grant contingent upon funding. Inez 2nd the motion. Jacqui is willing to support and give additional thoughts. Once core endorsement funding figured out and acknowledgement that we need to be better connected. Vote approved 5-0-0.
 - d. CYFD Proposal- Email received from Rhonda Montoya, will send to board members. Brief statement regarding connection with CYFD especially with home visiting. Ask more questions, may not be for new money, request clarification on grant and what are the commitments of NMAIMH. Inez stated that they want us to work for free no collaboration with home visiting.
9. The Board confirmed the next regularly scheduled meeting will be held on June 7, 2017. And there will be no mid-year retreat this year.

10. There being no further business, the meeting was adjourned at 2:58 pm.

Respectfully submitted by Amy Goodner, Administrative Coordinator



NMAIMH Treasurer’s Report: Financial Statements
New Mexico Association for Infant Mental Health
Profit and Loss
June 2017

	Total
Income	
4000 Membership	45.00
4005 Grant Income	
4005-02 CYFD Grant	8,444.52
Total 4005 Grant Income	\$8,444.52
4006 Bank Interest	0.58
Total Income	\$8,490.10
Gross Profit	\$8,490.10
Expenses	
7001 Bank Service Charges	3.95
7006 Telecommunications Expense	47.03
7010 Reflective Consultation	2,400.00
7012 Endorsement Coordinator Profess	8,215.00
7013 Endorsement Advisor	472.00
7017 Computer and Internet Expenses	20.00
7018 Office Supplies	25.76
7019 Meals and Entertainment	27.87
7020 Administrative Contract Service	5,200.00
7021 Rent Expense	400.00
Total Expenses	\$16,811.61
Net Operating Income	-\$8,321.51
Net Income	-\$8,321.51

Friday, Jul 07, 2017 01:21:49 PM GMT-7 - Cash Basis



New Mexico Association for Infant Mental Health

Balance Sheet

As of June 30, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
1000 NMAIMH	-1,425.00
1001 Restricted	11,494.99
1002 Unrestricted	-4,246.49
Total 1000 NMAIMH	\$5,823.50
1004 Paypal	268.35
Total Bank Accounts	\$6,091.85
Total Current Assets	\$6,091.85
TOTAL ASSETS	\$6,091.85
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	0.00
32000 Unrestricted Net Assets	34,415.08
Net Income	-28,323.23
Total Equity	\$6,091.85
TOTAL LIABILITIES AND EQUITY	\$6,091.85

Friday, Jul 07, 2017 01:24:11 PM GMT-7 - Cash Basis

NMAIMH Report on Alliance for the Advancement of Infant Mental Health

No report at this time

NMAIMH Executive Committee Report

NMAIMH Nominating Committee Report

No report at this time

NMAIMH Finance Committee Report

No report at this time

MAIMH Training Committee Report

No report at this time

NMAIMH Membership Committee Report

No report at this time.

NMAIMH Endorsement Committee Report

No Report at this time

Endorsement Coordinator Report for June 2017

New Applications	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Level 1	0	2	3	4	2	8						
Level 2	0	0	5	0	0	2						
Level 3	3	3	2	0	0	0						
Level 4	0	0	2	0	0	0						

Newly Endorsed	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Level 1	0	6	0	0	0	2						
Level 2	0	5	3	1	0	0						
Level 3	0	0	0	0	3	0						
Level 4	0	0	0	0	0	0						



NMAIMH Website Committee Report

No Report at this time
