

2018 Board Orientation Notes

<p><u>January</u></p> <ul style="list-style-type: none"> • Renewals due by January 31 • Annual Meeting January 25, 2019 • BOD Orientation January 26, 2019 	<p><u>February</u></p> <ul style="list-style-type: none"> • Follow up on Renewals 	<p><u>March</u></p> <ul style="list-style-type: none"> • Finalize Endorsement Registry • Website Revamp in LC March 17 & 18 (Ruth, Katrina & Amy) 	<p><u>April</u></p>
<p><u>May</u></p>	<p><u>June</u></p> <ul style="list-style-type: none"> • Exam • Funding: Where we are? 	<p><u>July</u></p> <ul style="list-style-type: none"> • Plan Annual Meeting <ul style="list-style-type: none"> ○ Andy Shi ○ Jane Clark ○ Legislature Keynote Speaker ○ Michelle Lujan Crisham • July 13 & 14 BOD Retreat 	<p><u>August</u></p>
<p><u>September</u></p> <ul style="list-style-type: none"> ▪ Start Timelines for Renewals 	<p><u>October</u></p> <ul style="list-style-type: none"> ▪ Send Save the Date for Annual Meeting ▪ Funding: State \$ (Legislative Session) 	<p><u>November</u></p>	<p><u>December</u></p> <ul style="list-style-type: none"> ▪ Open Registration for Annual Meeting ▪ Endorsement and Membership email reminder ▪ Activity Summary

Vision:

- Big Trainings
- 2 exams per year
- Provide RS/C
 - Needed to maintain Endorsement for all categories
- Executive Director
- ECMHE

Committee Meeting

Executive Committee 2nd Friday of the month at 8:30 am

Endorsement Committee 2nd Thursday of the month at 9:00 am

Leadership Committee 2nd Thursday of the month 11:00 am

Membership/Nominating Committee 4th Monday of the month 8:30 am

Promotion/Training Committee

Executive/Finance Committee consists of Board President: Ruth Ortiz, Vice President: Vacant, Secretary: Jonetta Pacias, Treasurer: Vacant and Asst. Treasurer: vacant

Endorsement Committee consists of Chair: Inez, Jacqui Van Horn, Katrina Diaz, Pam Segel, Caryl, and Angel Toyota-Sharpe

Membership/Nominating Committee consists of Chairs: Carolyn Newman & Jonetta Martinez-Pacias, Jessica Ewing

Promotion/Training Committee consists of Chair:

Facebook/Newsletter: Ruth

Recap of Annual Meeting & Training

Items we will need for next years Annual meeting & Training

Check list of to do items and who is doing them

Survey/Evaluations

If participants attend and do not pay for attending or renew membership, they will not receive a certificate until they pay.

Annual Report from President

Power Point Presentation of committees to include their rolls and scope of work

Committee sign-up sheets

For caterer: have vegetarian, vegan and gluten free options. Also, if attendees are not able to make the training they need to let us know several days in advance so we can alert the caterer. Have chocolate available.

2 trainers and 1 keynote speaker, would like the keynote speaker to be from the political arena.

Have Keynote Speaker & trainers booked by July.

By September the Training committee will assign tasks

Important Dates Mandatory Attendance

BOD Annual Retreat: July 13 & 14th, 2018

Annual Meeting, Training & Board Orientation: January 25th & 26th, 2019 at the United Way

Notes from Board Orientation

- New potential Board members – Katrina will send application, and Ruth will follow up.

- In the future get new board members voted in before annual meeting
- Whose term is ending in 2018?
- From now on for check signatures, if a check needs two signatures Jonetta will verify Amy stamping Ruth's signature, once Ruth is signed up as a signer at the bank.
- Liz will send the yearend report to the Alliance and will need to go out to the membership as well.
- Where we are:
 - No Reflective consultation
 - Senior advisors are volunteers
 - 1 exam
 - Adjust financials through the end of summer
 - 13 volunteers, track in kind hours
 - Need to acknowledge our volunteers and advisors at annual meeting. And maybe send thank you cards.

Website: Pictures of babies and remember what we are about. Video from Howie on Facebook

Promoting: Christmas cards to funders, advisors and stake holders.

Brindle: Move these monies to restricted. Get with Kim Strauss on the reporting of this grant. Strategic plan will come from the Brindle money.

Members: email the members a report and budget. Strengthening the memberships and board first before focusing on trainings.

Potential Funder: These conversations need to be happening now. Possibilities are Kellogg, United Way, Daniels Fund, oil and gas funds

Motions:

A motion was made by Inez Ingle and seconded by Jonetta Martinez-Pacias to Elect Ruth Ortiz as the new NMAIMH Board of Directors President. Vote 2-0-1. Motion passed

A motion was made by Inez Ingle, seconded by Jonetta Martinez-Pacias that the nominating and membership committees be combined with a chair and co-chair. Vote 3-0-0. Motion passed

A motion was made by Jonetta Martinez-Pacias and seconded by Inez Ingle that the training committee include promotion. Vote 3-0-0. Motion passed