

**NMAIMH Board of Directors Meeting
Minutes – January 4, 2017**

Approved as Written _____

Approved with Corrections _____

Date Approved:

NAME	Present (in person)	Present (phone)	Not Avail- able	NAME	Present (in person)	Present (phone)	Not Avail- able
<i>Directors:</i>							
Brian Reeves	✓			<i>Members Present:</i>			
Carolyn Newman			✓	Katrina Diaz-Castillo Endorsement Coor		✓	
Gary Atias		✓		Joy Browne			✓
Inez Ingle	✓			Gloria Radoslovich (CDD)	✓		
Jonetta Martinez-Pacias	✓						
Liz Martinez	✓						
Rose Cavalcante			✓	<i>Guests:</i>			
Ruth Ortiz		✓		Serena Fazio (Admin Coord)	✓		
				Misty Stacy (Bookkeeper)			✓
				Pam Segel	✓		

1. A quorum being present, the meeting was called to order at 1:18 pm by Gary Atias, NMAIMH Vice President.
2. Introductions were made.
3. Agenda was reviewed. Request to add #8d. Reflective Consultation Group—Jacqui Van Horn.
Upon motion duly made (by Liz Martinez), seconded (by Brian Reeves), an unanimously carried, the agenda for the January 4, 2017 meeting, with the proposed addition, was APPROVED.
4. The Board reviewed the draft minutes of the December 7, 2016 meeting.
Upon motion duly made (by Jonetta Pacias) seconded (by Brian Reeves), and unanimously carried, the minutes of the December 7, 2016 meeting, were APPROVED.
5. **Treasurer’s Report:**
The financial statements for December 2016 were available for review.
NMAIMH Treasurer acknowledged that the 2017 budget needed to be created based on the budget period of January 2017-June 2017 and July 2017-December 2018.
NMAIMH Treasurer requested for Serena Fazio (Administrative Coordinator) get with Misty Stacy (NMAIMH Bookkeeper) to begin transferring fiscal records.

Upon motion duly made (by Inez Ingle), seconded (by Liz Martinez), and unanimously carried, the Financial Statements for December 2016 were ACCEPTED.

6. Report on Alliance for the Advancement of Infant Mental Health:

Joy Browne was unable to attend, but confirmed that she will participate in the February 2017 Alliance Retreat.

7. Old Business:

a. Standing Committees:

i. Executive Committee:

Gary Atias reported that the Executive Committee met on December 9, 2017 and discussed the following: Approval to use NMAIMH funds to cover expenses for joy Browne to attend the Alliance Retreat in February 2017, trainers for the Annual Membership Meeting and Training will be Anna Marie Garcia, Delphinia Romero, and Inez Ingle will train on “Healthy children, families, communities, and how we get there.”, and identified the agenda items for the NMAIMH Annual Membership Meeting and Training.

ii. Nominating Committee:

No Report

b. Special Committees:

i. Finance Committee

Brian Reeves reviewed the information contained in the Finance Committee Report (a copy of which is included in the Agenda attached hereto and made a part of these minutes).

ii. Training Committee

Liz Martinez is working with Serena Fazio in preparation of the NMAIMH Annual Membership Meeting and Training of 2017. Serena will finalize on-line registration on web-site and will create and send out the event flyer. 3 CEU’s will be provided for attending the training.

iii. Membership Committee

Gary Atias was concerned about the next newsletter due to printing and computer software inaccessibility. Ruth will create the next newsletter.

iv. Endorsement Committee

Inez Ingle and Katrina Diaz-Castillo reviewed the information contained in the Endorsement Committee Report (a copy of which is included in the Agenda attached hereto and made a part of these minutes).

v. Website Committee

No report.

c. Other Old Business:

- i. Planning for Annual Meeting and Board Orientation Meeting—Liz Martinez will prepare the agenda for both the Annual Meeting and Board Orientation event. Liz prepared a project plan for she and Serena to use in identifying tasks and responsible persons.
 - ii. Check on status of the endorsement survey
8. New Business:
 - a. Administrative Coordinator Serena transition of duties and plans moving forward: Serena confirmed that she will not accept another job and will continue her contract with NMAIMH.
 - b. Creating a new survey for newly endorsed members to compare with our 2016 survey
 - c. Announcements: None
 - d. Reflective Consultation Group-Jacqui VanHorn
8. The Board confirmed the next regularly scheduled meeting will be held on February 1, 2017
9. There being no further business, the meeting was adjourned at 3:00 pm.

Respectfully submitted by Liz L. Martinez, Assistant Treasurer