

Board of Directors Meeting Agenda

July 1, 2019

4:00 – 6:00 pm

630 Manzano St. NE, Albuquerque, NM 87110

Conference Call Number: ZOOM Invite

1. Call to order
2. Introductions
3. Review Agenda – Changes/Additions
4. Review/Accept previous BOD minutes
5. Treasurer’s Report
6. Report on Alliance for the Advancement of Infant Mental Health
7. Old Business (Please keep committee reports brief and refer to your written reports):
 - i. Standing committee Reports
 - i. Executive/Finance Committee
 - ii. Nominating/Membership Committee
 - ii. Special Committee Reports
 - i. Promotion/Training/Website Committee
 - ii. Endorsement Committee
 - iii. Grant and Sustainability Committee
 - iii. Other Old Business:
 - i. Proposal for Annual Meeting
 - ii. IMH promotion with CYFD
 - iii. Tables at the FIT Annual and the Kids Count Conference
8. New Business:
 - a. Pritzker Grant award 14,000
 - b. Con Alma grant update
 - c. Region IX update
9. Confirm next meeting
- 10. Adjourn**



Board of Directors Meeting

July 1, 2019

4:00 – 6:00 pm

630 Manzano St. NE, Albuquerque, NM 87110

Conference Call Number: ZOOM Invite

NMAIMH Board of Directors Meeting

Notes for – June 3, 2019

Approved with Corrections

Date Approved:

NAME	Present (in office)	Present (phone)	Not Avail- Able	NAME	Present (in office)	Present (phone)	Not Avail- Able
<i>Directors:</i>							
Ruth Ortiz		X		Members Present:			
Carolyn Newman		X		Katrina Diaz-Castillo Endorsement Coord		X	
Inez Ingle		X		Brooke Udero (Admin Coord)		X	
Jonetta Martinez-Pacias			X	Paula Oxoby-Hayett		X	
Jeannie Ross		X					
Melanie Valdez		X		Guests:			
Jennifer Sallee			X				
Anna Vendrely		X					
Michael Weinberg		X					
Cesia Otero		X					

1. A quorum being present, the meeting was called to order at 4:11 pm by Anna Vendrely, Board Vice President.
2. Our Board of Directors now stands at 11.
3. A unanimous consent was made to accept the agenda with no corrections.
4. A unanimous consent was made to accept the minutes from June 3, 2019 with corrections on page 4 paragraph viii.
5. **Treasurer's Report** A unanimous consent was made to accept the treasure's report as is.
6. **Report on Alliance for the Advancement of Infant Mental Health:**
No report available
7. **Old Business:**
 - a. **Standing Committees:**
 - i. Executive/Finance Committee: With no further discussion, a unanimous consent was made to accept the Executive/Finance Committee report as is.
 - ii. Nominating / Membership Committee: With no further discussion, a unanimous consent was made to accept Nominating/Membership Committee report as is.
 - b. **Special Committees:**
 - i. Promotion/Training/Website Committee – With no further discussion, a unanimous consent was made to accept Promotion/Training/Website Committee report as is.
 - ii. Endorsement Committee: With no further discussion, a unanimous consent was made to accept Endorsement Committee report as is.
 - iii. Grant & Sustainability Committee: With no further discussion, a unanimous consent was made to accept Grant & Sustainability Committee report as is.
 - c. **Other Old Business:**
 - i. Proposal for Annual meeting: Ruth spoke with Joy Brown to present at the annual meeting and Joy stated that she would like a 2-day training on Thursday and Friday or an extended meeting up until 9:00 on Friday. Reaching not only the clinicians, but to also reach the home visitors and early interventionists. Joy reported that she would bring someone in from Colorado to encompass all and assist in the training. She will send the cost invoice to Ruth and discuss with the Board in July during Board retreat.
 - ii. IMH promotion with CYFD-Katrina spoke with Troy Jones in regard to doing some trainings with CYFD workers on Infant Mental Health within the Albuquerque area.



- iii. Tables at the FIT Annual and the Kids Count Conference: Inez and Carolyn will be at the FIT annual and Cesia and Paula will be at the Kids count conference.

8. New Business:

- a. Pritzker Grant award 14,000
- b. Con Alma Grant update
- c. Region IX update

The Board confirmed the next regularly scheduled meeting will be held on July 1, 2019.

There being no further business, the meeting was adjourned at 5:16 pm.

New Mexico Association for Infant Mental Health Balance Sheet As of June 29, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
1000 NMAIMH	10,302.31
1001 Restricted	6,580.19
1002 Unrestricted	26,960.92
Total 1000 NMAIMH	\$ 43,843.42
1004 Paypal	268.35
Total Bank Accounts	\$ 44,111.77
Total Current Assets	\$ 44,111.77
TOTAL ASSETS	\$ 44,111.77
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 Payroll Liabilities	-1,387.00
Total Other Current Liabilities	-\$ 1,387.00
Total Current Liabilities	-\$ 1,387.00
Total Liabilities	-\$ 1,387.00
Equity	
30000 Opening Balance Equity	0.00
31300 Perm. Restricted Net Assets	-380.32
31500 Temp. Restricted Net Assets	5,603.61
32000 Unrestricted Net Assets	42,141.21
Net Income	-1,865.73
Total Equity	\$ 45,498.77
TOTAL LIABILITIES AND EQUITY	\$ 44,111.77

Saturday, Jun 29, 2019 10:47:35 AM GMT-7 - Cash Basis



New Mexico Association for Infant Mental Health Profit and Loss

January 1 - June 29, 2019

	Total
Income	
4004 Training Fees	7,472.24
4005 Grant Income	
4005-02 CYFD Grant	6,376.75
	\$
Total 4005 Grant Income	6,376.75
Unapplied Cash Payment Income	-69.44
	\$
Total Income	13,779.55
	\$
Gross Profit	13,779.55
Expenses	
62500 Dues and Subscriptions	205.00
7006 Telecommunications Expense	30.00
7009 Training Expenses	1,100.71
7012 Endorsement Coordinator Profess	14,017.13
7015 Miscellaneous	147.76
7017 Computer and Internet Expenses	112.88
7018 Office Supplies	31.80
	\$
Total Expenses	15,645.28
	-\$
Net Operating Income	1,865.73
	-\$
Net Income	1,865.73

Saturday, Jun 29, 2019 10:49:05 AM GMT-7 - Cash Basis

NMAIMH Report on Alliance for the Advancement of Infant Mental Health
No Report available

NMAIMH Executive/Finance Committee Report:

No Report available

NMAIMH Nominating/Membership Committee Report

No report available

Promotion/Training/Website Committee Report:

Promotion/Training/Website Committee Agenda

June 11, 2019


Present: Jeannie and Melanie

Absent: Cesia and Ruth

Meeting called to order: 1:30

Old Business:

- 1) Reflective Supervision Trainings: There will be four trainings in NM this year. The confirmed trainings/details are as follows: Silver City training cancelled due to no registrants.
 - Silver City: Ruth is coordinating, May 31, 9-12, WNMU, Child Development Center, 513 W 12th Street, Sechler Hall Room #121, Facilitator- Angel Tayota-Sharpe, Licensed Clinical Counselor, IMHE-IV, Clinical Mentor and Nationally Board Certified Counselor
 - Taos: Jeannie is coordinating, October 25, 9-12, Taos First Steps office, 413 Sipapu, Taos, NM 87571 Facilitator- Heather Nelson, LCSW, MSSW, MSEd, IMH-E III
 - Santa Fe: Melanie is coordinating, July 19, 9-12, SF Community College, facilitator: Deb Harris
 - Las Cruces: Cesia is coordinating, October 18, 1-5, LCDF Administration Building, Conference Room A, 385 Calle de Alegria, Las Cruces, Facilitator: Anna Vendrely, LCSW, IMH-E III
- 2) Promotions: Promotional item choices have been ordered. Items ordered were post-its, lanyards, reusable grocery bags, mini memo pads, ear buds, web cam privacy covers, and highlighter pens.
- 3) Website: Ruth updated the website. We still need photos of Jennifer, Paula, and Michael in the polo shirt for the website. All board members need bios for the website. We will facilitate this at the retreat. We also need a new photo of the board members together in their polos. We will take the photo at the retreat in July. Board members will be reminded at the next board meeting to bring polos and bios to the retreat. Jeannie will also send out a reminder email in July.
- 4) Annual meeting: We will discuss at the retreat in July.
- 5) Promotional video: Ruth is working with Katrina to film the video

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- A decorative horizontal bar consisting of a series of small, colored squares in a repeating pattern of red, green, and blue.
- 6) Board retreat: We will review the strategic plan at the retreat. We will also discuss social media as an outreach tool and work on our “elevator pitch” that day. Ruth would like to see more active promotion from all of the board members.

New Business: No new business to discuss at this meeting

In-kind: Discuss and remind to have completed.

Meeting Adjourned : 1:45

Next Meeting Date: July 9, 2019 @ 1:30pm

Endorsement Committee Report:

No report for June

Grant and Sustainability Committee Report:

No Report available